

Position Description



Powering a
Bright Future

Transmission Connections Program Control Officer

Transmission Customers & Growth

Transmission Connections

Objectives

- Maintain and improve project control systems, processes and data to underpin the successful management of TasNetworks' large and complex Transmission Customer and Growth Portfolio.
- Partner with Connections Managers, Finance, Engineering, Procurement and Delivery teams to establish and maintain connection project baselines, budgets, forecasts and performance metrics throughout the project lifecycle.
- Facilitate data improvements to drive compliance with agreed standards, meaningful use of technology and facilitate decision-making, prioritisation and visibility of overall pipeline health.
- Contribute to a high performing Transmission Customer and Growth team that seamlessly onboards new, and maintains existing, customers in Tasmania's transmission network.

Role Specific Accountabilities

- Support the team's Program Control Specialist to uplift and maintain digital systems, processes and data to comprehensively manage the high-profile, complex Transmission Customer and Growth portfolio in line with customer needs, regulatory requirements and agreed internal standards.
- Partner with internal stakeholders to elicit, document and govern system, process and reporting requirements for the portfolio, and establish appropriate work-breakdown structures, financial-reporting structures, project update and variation control procedures and commercial charge-out calculators.
- Partner with Connections Managers to develop customer facing financial statements and progress reporting, through maintaining and analysing project budgets, commitments, actual expenditure, forecasts, variances, risks and opportunities.
- Report on project team performance and uplift dashboards to ensure compliance with TasNetworks' project governance framework and industry best practice.
- Support project change control by supporting Connection Managers to assess the impacts of scope, cost and schedule changes, maintaining variation registers and ensuring approved changes are incorporated into baselines and forecasts.
- Contribute to the review, continuous improvement and embedding of team systems, processes, guides, templates, and reporting to drive alignment and data-driven decision-making.
- Any other duty or task as reasonably and lawfully directed by TasNetworks.

TasNetworks and **you.**

To be successful in this role

- Demonstrate our core behaviours, which are central to all positions at TasNetworks
- Demonstrate a continuous improvement mind-set, with a genuine desire to ask questions and collaborate with diverse cross-business stakeholders
- Demonstrate an ability to elicit, document and validate information with internal stakeholders
- Practical experience with project controls, ideally with experience in providing accurate, timely and user-friendly project reports
- Ideally, understanding of contemporary cost estimating, risk identification, scheduling and reporting techniques
- Digitally proficient, ideally with using SAP, SharePoint and Microsoft Office suite
- Strong analytical skills, with a high attention to detail and the ability to extract, analyse and interpret raw data to support decision-making
- Self-directed and 'can do' attitude, with good time management skills and ability to work effectively under pressure and with competing priorities
- Ability to manage change and variation processes in complex and fast-changing environments
- Proficient communication skills verbal and written, with capability to effectively share information with cross-business stakeholders
- Demonstrated ability to build trust and meaningful work relationships
- Professional experience in business, technology, project management or other relevant discipline
- Ideally, but not mandatory, awareness of the National Electricity Rules and the complex renewable energy market.

Compliance Requirements

- A satisfactory National Police Record check to confirm eligibility for the role.

Reports to:

Leader Transmission Connections

Direct reports:

Nil

Approved:

August 2026

Our behaviours **be curious** **be brave** own it

