

Position Description



Powering a
Bright Future

Planning Specialist

Operations

Works Management

Objectives

- Overseeing the strategic planning, risk management, and optimisation of all work programs related to the TasNetworks' Distribution network to ensure works is planned and delivered in the most efficient manner.
- Collaborate with key stakeholders within the organisation to ensure that the forthcoming portfolio of works can be effectively carried out by Field Operations in accordance with business priorities and resource availability.
- Leveraging technical expertise and practical insight to develop streamlined work packages, which will constitute an integral component of a productive 12-month rolling plan. These tasks encompass various CAPEX and OPEX initiatives, as well as Customer-Initiated projects, all to be executed within defined target dates and in alignment with the approved business budgets.

Role Specific Accountabilities

- Develop a resource capacity plan for the delivery of a component of the ~\$70 million annual project portfolio, along with maintaining a 12-month works management plan designed to ensure efficient execution of works by the TasNetworks' field operations team.
- Have a strong technical understanding of work delivery methodologies, techniques and constraints.
- Compile work packages in readiness for execution, encompassing the allocation of resources, plant, and materials.
- Required to use their technical experience/judgement to make decisions involving multiple, complex or incomplete inputs to effectively deliver the program of work on time and on budget
- Efficiently minimise business, network, and customer risks by factoring in asset management strategies and customer needs
- Monitor the resource plan to verify that the scheduled tasks adhere to the agreed target dates. Promptly relay any alterations to vital stakeholders and handle them in accordance with business risk and budgetary considerations.
- Liaise with relevant stakeholders, including design, program office, customers, safety, logistics and asset management to allow for effective delivery of complex works packages by internal and external delivery teams
- Utilise expertise in works management techniques and TasNetworks' enterprise technology platforms such as SAP, IFS and ESRI geospatial tools to generate and optimise work profiles and packages across resource centres at scale.
- Any other duty or task as reasonably and lawfully directed by TasNetworks

TasNetworks and **you.**

To be successful in this role

- Tertiary qualifications in a works management discipline such as project management, business systems or extensive and demonstrated practical expertise, knowledge and industry experience.
- Proven ability to build and manage a portfolio of high-risk work programs within a maintenance or construction business environment.
- Have proven history of using distribution knowledge to make educated decisions in complex situations
- Highly effective in the use of technology to perform works management activities including SAP works management modules or an equivalent ERP system, geospatial tools, and the ability to work with large or complex sets of data.
- Advanced computer skills in Microsoft applications and Power BI and TasNetworks' technology platforms such as SAP, IFS and ESRI geospatial tools
- Demonstrated performance in roles requiring effective communication and interpersonal skills, with the capacity to work and build successful relationships across multiple stakeholder groups (including external customers and internal teams).
- Support, review, develop and document new processes and procedures with a focus on continual improvement
- Demonstrate resilience, taking constructive action in difficult situations.
- Committed to self-development and furthering ones' own learning.
- Current drivers' licence.
- Ability to demonstrate TasNetworks' core behaviours – 'living our values'.

Compliance Requirements

- A satisfactory National Police Record check to confirm eligibility for the role.

Reports to:

Team Leader Distribution Planning

Direct reports:

NA

Approved:

April 2024

Our behaviours **be curious** **be brave** own it

