

Position Description



Powering a
Bright Future

Graduate People

People Experience

People

Objectives

- To gain the knowledge, skills, and practical experience within a Human Resources function to facilitate a move to a suitable substantive position within the organisation (or industry) by completion of the graduate placement.
- To assist TasNetworks to meet business objectives by undertaking projects and duties within various workgroups, commensurate with the individual's developing knowledge and skills.
- To participate in TasNetworks' Graduate Program.

Role Specific Accountabilities

- Developing Human Resources knowledge to deliver people related services and expertise to support the business.
- Gaining an understanding of the organisation, its policies, processes, standards and culture.
- Developing an understanding of the electrical network industry and contemporary issues (ie. National Electricity Market and regulated environment).
- Rotating through different areas of the business on a regular basis as a part of the program without having a 'substantive position'.
- Any other duty or task as reasonably and lawfully directed by TasNetworks

TasNetworks and **you.**

To be successful in this role

- Demonstrate our Core Competencies, which are central to all positions at TasNetworks.
- A Tertiary Qualification in Human Resources.
- Vocational experience in a similar industry/sector.
- A current Driver's License.
- Well-developed verbal and written communication skills.
- Sound computer skills and knowledge, with understanding of Microsoft Office software, with particular reference to Outlook, Word and Excel.
- Demonstrated understanding of the role an internal Human Resources function plays and where value can be added to the business.
- Demonstrate a high level of personal initiative.
- Support the People Culture and Community leaders and teams with the scoping of projects, identification of project owners, documentation of project plans, in addition with delivery of the projects.
- Support the overall People Culture and Community agenda by contributing to, or leading the design and implementation of initiatives.
- Prioritise work and meet deadlines.
- Able to demonstrate the capacity to perform the inherent requirements of the role.

Reports to:

N/A

Direct reports:

Nil

Approved:

24/01/2023

Our behaviours **be curious** **be brave** **own it**

