

Position Description



Powering a
Bright Future

Project Controls Specialist

Operations

Major Transmission Projects

Objectives

- Responsible for planning, monitoring, and controlling project schedules, costs, risk, scope and progress to ensure successful delivery with consideration to budget and timeline constraints.
- Develop, implement and manage project control processes and systems to oversee scope, cost, risk and schedule management for major transmission projects across multiple workstreams.
- Proactively manage the project controls function to ensure works are executed across the full project lifecycle.
- Provide specialist project controls advice supporting major transmission projects.
- Champion Project Controls across all major transmission projects

Role Specific Accountabilities

- Support and integrate costing, scheduling, estimating, risk management and reporting functions.
- Assist in the development of functional management plans specific to project controls and other governance and/or quality initiatives.
- Work closely with workstream leads and other senior management to determine project controls requirements, including project scope, goals, and deliverables.
- Track project progress against milestones and critical paths and review contractors project controls plans and processes for compliance.
- Develop and maintain detailed project schedules using industry-standard software (e.g., Primavera P6, Microsoft Project).
- Monitor project budgets and expenditures, ensuring alignment with approved budgets.
- Prepare cost estimates, budgets, and financial forecasts and participate in and lead where appropriate estimate reviews.
- Identify and report on any project risks, issues, or deviations from the plan.
- Manage change control processes.
- Integration with the wider project team and PMO
- Any other duty or task as reasonably and lawfully directed by TasNetworks

TasNetworks and **you.**

To be successful in this role

- Demonstrate our Core Capabilities, which are central to all positions at TasNetworks.
- Relevant tertiary qualifications relevant to Project Controls (Engineering, Project Management, Finance, Estimating, Risk Management or Quantity Surveyor), and other related professional competence and experience.
- Significant experience working as project or program manager, or in a project controls capacity, in a complex project within fast-paced, large scale and complex stakeholder environments.
- Experience working on projects where there is significant stakeholder scrutiny, and rigorous governance requirements.
- Extensive experience in proactively identifying, managing and resolving conflict and issues on complex and/or high-profile projects, while working in a politically sensitive environment.
- Experience in project reporting and cost management.
- Significant experience using contemporary scheduling and cost estimating techniques and relevant software tools for large and complex projects including P6.
- Makes good, timely decisions that keep the Project moving.
- Forward thinking and business improvement focused with proven commercial acumen.
- Personal attributes that enable agility, nimble learning, infectious urgency, flexibility and innovation.
- A commitment to building on, promoting and supporting workplace health, safety and wellbeing.
- Willingness to challenge the status quo and explore new ways of working.
- Planning and prioritising work to meet commitments aligned with organisation goals.
- Able to demonstrate the capacity to perform the inherent requirements of the role.

Reports to:

Leader Project Management Office

Direct reports:

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Approved:

May 2024

Our behaviours **be curious** **be brave** **own it**

