

# Position Description



Powering a  
Bright Future

## Leader, Enterprise Portfolio Management Office

Strategy

Enterprise Portfolio Management Office (EPMO)

### Objectives

- Own the oversight and governance of the non-network portfolio and provide selected enterprise portfolio management services including ownership of the enterprise value framework and its application
- Work with leaders across the business, with a focus on non-network areas such as digital, innovation and business services, to translate business plans into a prioritised set of programs and projects that are delivered effectively and efficiently
- Support senior leaders to make informed and effective investment decisions aligned to strategic outcomes
- Lead a team of specialists and an analyst to work effectively with a diverse set of stakeholders and sub-portfolios

### Role Specific Accountabilities

- Build and maintain an effective, efficient and valued EPMO team with a positive and constructive culture and engagement
- Ensure portfolio is run smoothly and effectively, proactively identifying issues and opportunities to deliver benefits and outcomes
- Advise and challenge senior leadership on planning and prioritisation, using objective methods and frameworks
- Work with Heads Of functional areas responsible for the portfolio to understand and communicate overall portfolio health, critical optimisation and remediation actions to broad audiences including senior leadership
- Build transparency and confidence in the non-network portfolio of work through collaborative and disciplined approach to governance
- Ensure quality and health of the portfolio and lead team to deliver continuous improvement
- Work productively with stakeholders across all areas of the business, including Finance, to drive positive and consistent outcomes.

TasNetworks and **you.**

## To be successful in this role

### You will be able to:

- Demonstrate our core behaviours of be curious, be brave, and own it, which are central to all positions at TasNetworks
- Communicate effectively with diverse leaders and stakeholders to drive outcomes, including demonstrating an ability to respectfully challenge to support outcomes
- Bring discipline and structure to a diverse portfolio with an ability to work collaboratively with multiple areas of the business
- Have a good understanding of end-to-end project and program lifecycle management and methods to drive effective outcomes
- Work through others to achieve outcomes rather than through direct project ownership
- Lead a team with varied skills to be effective and deliver outcomes for multiple stakeholders
- Be able to demonstrate the capacity to perform the inherent requirements of the role.

### And also having the following will be highly valued:

- Have seven or more years of experience in portfolio management, portfolio delivery, investments and/or business cases
- Requires tertiary education with digital, commercial or business disciplines highly valued but open to diverse background with proven experience
- Formal training or qualifications in project management
- Experience in the energy sector and understanding of financials in a regulated business.

### Reports to:

Head of Strategy

### Direct reports:

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### Approved:

August 2024

Our behaviours **be curious** **be brave** **own it**

