

Position Description

Portfolio Lead – Subdivision Developments



Powering a
Bright Future

Operations

Program Delivery

Objectives

- Integrated and proactive planning for, and management of, the TasNetworks' Subdivision Development project portfolio to maximise service delivery for customers and efficiency for TasNetworks
- Provide and co-ordinate risk-based end-to-end project and customer relationship management of subdivision connection projects
- Management of the risk associated with the subdivision connection project portfolio, including oversight, management and troubleshooting of project risks and issues

Role Specific Accountabilities

- End to end ownership of the Subdivision Development connection process, commencing with the provision of technical and specialist advice to support/guide contract formation that addresses project-specific needs
- Effective planning, management, and co-ordination of Subdivision Development programs and projects to ensure delivery in accordance with agreed time frames
- Proactive monitoring of program and project progress to ensure risks and issues can be identified and resolved in a timely, effective and efficient manner
- Establish strong effective working relationships with developers and all other stakeholders
- Preparation of routine program and project progress reports that including reporting on time, budget, and key performance indicators
- Effective documentation, management, and co-ordination of project variations, including oversight of the management of construction variations
- Management of overall performance (time, budget, quality) of TasNetworks' subdivisions delivery programs
- Strategic and operational management of risks and issues associated with Subdivision Development programs and projects
- Ensure completion of formal close out activities for all subdivision connection projects
- Any other duty or task as reasonably and lawfully directed by TasNetworks.

TasNetworks and **you.**

To be successful in this role

- Demonstrate our Core Capabilities, which are central to all positions at TasNetworks
- Formal qualifications and/or demonstrated extensive experience in program/project management
- Technical knowledge of, and experience in, design and construction program and project portfolio management in the electricity distribution industry, particularly in the area of Subdivision Developments
- Commercial knowledge and understanding of electrical distribution products and related risk
- Knowing the most effective and efficient processes to get things done, with a focus on continuous improvement
- Making good, timely decisions that keep the organisation moving forward
- Strong negotiation skills and ability to resolve conflict situations
- Making sense of complex, high quantity, and sometimes contradictory information to effectively solve problems
- Be flexible and adaptable to constantly evolving situations and time frames
- Able to demonstrate the capacity to perform the inherent requirements of the role.

Reports to:

Leader Complex Customer

Direct reports:

Nil

Approved:

February 2023

Our behaviours **be curious** **be brave** own it

